

**Academic Year**  
**2022 – 2023**



# MALLA REDDY ENGINEERING COLLEGE FOR WOMEN

(Autonomous Institution-UGC, Govt. of India)

Accredited by NBA & NAAC with 'A' Grade

Approved by AICTE, Permanently Affiliated to JNTUH, ISO 9001:2015 Certified Institution

Maisammaguda, Dhulapally, Secunderabad 500100.

## SC/ST COMMITTEE

The Primary focus of establishing a SC-ST Committee is to empower students who belong to schedule caste and schedule tribes and the backward sections of the society. In situations like ours have planned out initiatives as per the UGC guidelines in order to support and empower students belonging to SC/ST. The Committee was formed with the intention to implement various schemes meant for educational purpose through the institutional policies which provides importance to social justice, economic welfare and social defense.

### Functions:

1. To ensure equal opportunity and social justice to the scheduled caste and scheduled tribes students by providing them equal opportunities in the fields of education.
2. To ensure that students belonging to the category should get their due scholarship and other benefit from the various schemes of the government.
3. To extend support in the form of learning opportunities by organizing extra coaching, remedial classes so as to bring them in par with good performers.
4. The committee regularly organizes interactive sessions and informal meetings with students to attend to their personal, social and academic problems.
5. Registering the complaints in written from SC / ST teachers, officers, employees, and students to address it to the concerned department / person / section for its peaceful decision.
6. Effective implementation of Rule of Reservation for SC/ST Candidates in admission process to various courses in the Institute.

**Frequency of Meeting:** Twice in a year.



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## Circular

**Date:** 16.08.2022

All the members of the Committee for SC & ST are hereby informed that the Committee for SC & ST meeting is scheduled to be held on 19-08-2022 at 10.00 am in the principal's Office.

All the members are requested to attend the meeting to discuss the following agenda.

### **Agenda:**

1. Conformation of minutes of the previous meeting.
2. Presentation of Action Taken Report of the previous meeting.
3. Identifying grievances of SC & ST students and employees.
4. Planning Special Training Programmes for SC & ST Students.
5. Planning Special Training Programmes for SC & ST students.
6. Organizing special language classes.
7. Organizing special computer classes.
8. Providing special computer labs.
9. Offering special Training on Code Tantra.
10. Providing career counseling.
11. Conducting Special Personality development Programmes.

Any other discussion with the permission of the chair.

  
Principal

**PRINCIPAL**

Malla Reddy Engineering College for Women  
UGC AUTONOMOUS INSTITUTION  
Maisammaguda, Dhulapally (Post)  
(Via) Kompally, Secunderabad-500 100



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## Minutes of the Meeting

**Date:** 19.08.2022

The SC & ST Committee Meeting was held on 19.08.2022 at 10.00 am in the principal's Office under the chairmanship of the Principal, Dr. Y. Madhavee Latha. The following discussions were held and actions taken during the meeting.

1. Minutes of the previous meeting were confirmed by the committee members.
2. The report of the action taken after the previous meeting was presented to the committee.
3. The chairperson advised to identify promptly the grievances of SC/ST students and employees, if any in order to resolve them immediately. No grievances were reported since the previous meeting.
4. The committee planned to organize special Training Programmes for SC/ST candidates.
5. Skill Development Workshops were planned to be conducted for student skill enhancement.
6. The committee planned Classes and Labs were planned to be conducted for better skill development.
7. Special Computer classes and Labs were planned to be conducted for better skill development.
8. Special training on Code Tantra to improve Coding Skills was planned.
9. Special Career Counseling Programmes were planned to be conducted.
10. Personality Development Programmes were planned to be conducted by eminent experts for all round development.

These were the discussions made and actions taken during the Committee for SC & ST Meeting which was held on 26-08-2022.

CC to all the members of SC & ST Committee.

  
Principal

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Date:19/08/2022

## ATTENDANCE SHEET OF SC/ST COMMITTEE MEMBERS 2022-23

| S.No | Name                       | Designation                   | Role             | Signature |
|------|----------------------------|-------------------------------|------------------|-----------|
| 1    | Dr. Y. MadhaveeLatha       | Principal                     | Chairperson      |           |
| 2    | Mr. V. SundaraRatnam       | Asst. Professor, Dept. of CSE | Member Secretary |           |
| 3    | Dr. V.Vijay Kumar          | Professor, Dept. of MBA       | Member           |           |
| 4    | Dr. K.Raj Kumar            | Professor, Dept. of ECE       | Member           |           |
| 5    | Dr.Manthandi Perianna Samy | Professor, Dept. of ECE       | Member           |           |
| 6    | Mr. A.Damodar              | Asst. Prof. Dept. of CSE      | Member           |           |
| 7    | Ms. C. Rashmi              | Asst. Prof. Dept. of IT       | Member           |           |
| 8    | Mr.P.Naresh Babu           | Asst. Prof. Dept. of ECE      | Member           |           |
| 9    | C.Dakshayani               | B.Tech(AI &ML)                | Student Member   |           |
| 10   | Dhuli Pavani               | B.Tech(AI &ML)                | Student Member   |           |
| 11   | Bonthu Pavithra            | B.Tech(CS)                    | Student Member   |           |
| 12   | Khanjamalpoor Akshitha     | B.Tech(CS)                    | Student Member   |           |
| 13   | G Jhansi                   | B.Tech(CSE)                   | Student Member   |           |
| 14   | G. Vijaya Lakshmi          | B.Tech(CSE)                   | Student Member   |           |
| 15   | Dharavath Sneha            | B.Tech(IT)                    | Student Member   |           |
| 16   | Ch. Archana                | B.Tech(ECE)                   | Student Member   |           |



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## Action Taken Report

The previous SC & ST Cell Committee Meeting was organized on 19.08.2022 during which decisions were made to organize several activities. The following is the list of all the activities which were successfully organized by the Committee for SC & ST during the year.

1. No grievances were received from any SC & ST students and employees.
2. Extra guidelines were given to students to improve programming skills along with extra practice with Code Tantra.
3. Computer Labs Sessions were provided in the evenings to enhance programming and coding abilities.
4. Special language Classes were conducted to improve language proficiency.
5. Career Counseling is provided to explain about future scope and opportunities.
6. Motivational and Personality Development Training Programmes were conducted.

CC to all Members of Committee for SC & ST.

  
Principal

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## Circular

**Date:** 08.03.2023

All the members of the Committee for SC & ST are hereby informed that the Committee for SC & ST meeting is scheduled to be held on 11-03-2023 at 10.00 am in the principal's Office.

All the members are requested to attend the meeting to discuss the following agenda.

### **Agenda:**

1. Conformation of minutes of the previous meeting.
2. Presentation of Action Taken Report of the previous meeting.
3. Identifying grievances of SC & ST students and employees.
4. Planning Special Training Programmes for SC & ST Students.
5. Planning Special Training Programmes for SC & ST students.
6. Organizing special language classes.
7. Organizing special computer classes.
8. Providing special computer labs.
9. Offering special Training on Code Tantra.
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Any other discussion with the permission of the chair.

  
Principal

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## Minutes of the Meeting

Date: 11.03.2023

The SC & ST Committee Meeting was held on 11.03.2023 at 10.00 am in the principal's Office under the chairmanship of the Principal, Dr. Y. Madhavee Latha. The following discussions were held and actions taken during the meeting.

1. Minutes of the previous meeting were confirmed by the committee members.
2. The report of the action taken after the previous meeting was presented to the committee.
3. The chairperson advised to identify promptly the grievances of SC/ST students and employees, if any in order to resolve them immediately. No grievances were reported since the previous meeting.
4. The committee planned to organize special Training Programmes for SC/ST candidates.
5. Skill Development Workshops were planned to be conducted for student skill enhancement.
6. The committee planned Classes and Labs were planned to be conducted for better skill development.
7. Special Computer classes and Labs were planned to be conducted for better skill development.
8. Special training on Code Tantra to improve Coding Skills was planned.
9. Special Career Counseling Programmes were planned to be conducted.
10. Personality Development Programmes were planned to be conducted by eminent experts for all round development.

These were the discussion made and actions taken during the Committee for SC & ST Meeting which was held on 15-03-2023.

CC to all the members of SC & ST Committee.

Principal

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Date:11/03/2023

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| S.No | Name                       | Designation                   | Role             | Signature         |
|------|----------------------------|-------------------------------|------------------|-------------------|
| 1    | Dr. Y. MadhaveeLatha       | Principal                     | Chairperson      |                   |
| 2    | Mr. V. SundaraRatnam       | Asst. Professor, Dept. of CSE | Member Secretary |                   |
| 3    | Dr. V.Vijay Kumar          | Professor, Dept. of MBA       | Member           |                   |
| 4    | Dr. K.Raj Kumar            | Professor, Dept. of ECE       | Member           |                   |
| 5    | Dr.Manthandi Perianna Samy | Professor, Dept. of ECE       | Member           |                   |
| 6    | Mr. A.Damodar              | Asst. Prof. Dept. of CSE      | Member           |                   |
| 7    | Ms. C. Rashmi              | Asst. Prof. Dept. of IT       | Member           |                   |
| 8    | Mr.P.Naresh Babu           | Asst. Prof. Dept. of ECE      | Member           |                   |
| 9    | C.Dakshayani               | B.Tech(AI &ML)                | Student Member   | C. Dakshayani     |
| 10   | Dhuli Pavani               | B.Tech(AI &ML)                | Student Member   | D. Pavani         |
| 11   | Bonthu Pavithra            | B.Tech(CS)                    | Student Member   | B. Pavithra       |
| 12   | Khanjamalpoor Akshitha     | B.Tech(CS)                    | Student Member   | K. Akshitha       |
| 13   | G Jhansi                   | B.Tech(CSE)                   | Student Member   | G. Jhansi         |
| 14   | G. Vijaya Lakshmi          | B.Tech(CSE)                   | Student Member   | G. Vijaya Lakshmi |
| 15   | Dharavath Sneha            | B.Tech(IT)                    | Student Member   | D. sneha          |
| 16   | Ch. Archana                | B.Tech(ECE)                   | Student Member   | Ch. Archana       |



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1. No grievances were received from any SC & ST students and employees.
2. Extra guidelines were given to students to improve programming skills along with extra practice with Code Tantra.
3. Computer Labs Sessions were provided in the evenings to enhance programming and coding abilities.
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